

COUNCIL PROPERTY USAGE FEES

TROOP / GROUP USAGE FACILITY/SITE

Conference Room.....	\$12.00/night or \$22.00/2 nights
Pumpkin Patch at Torqua	SITE A: (3 cabins, half of program center) \$30.00/night or \$50.00/2 nights
	SITE B: (2 cabins, half of program center) \$25.00/night or \$40.00/2 nights
	ENTIRE FACILITY: \$50.00 / night or \$70.00 / 2 nights
Bunkhouse.....	\$12.00 / night one side or \$20.00 / 2 nights
Lodge/Troop House	\$12.00 / night or \$20.00 / 2 nights
Caboose Unit at Butterfly.....	\$12.00 / night or \$20.00 / 2 nights
Cabin Units	\$ 7.50 / night or \$10.00 / 2 nights
Platform Tents/Chalets	\$ 7.50 / night or \$10.00 / 2 nights
Turkey Run at Butterfly	\$ 7.50 / night or \$10.00 / 2 nights (2 Caboooses, 2 Platform Tents)
Tent Pitching / Day Use of Unit.....	No Charge

SERVICE UNIT USAGE FACILITY/SITE

Conference Room.....	same as listed above
Pumpkin Patch.....	same as listed above
Commissary at Butterfly.....	\$35.00 / Weekend
Lodge/Troop House/Bunkhouse	\$20.00 / Weekend
Caboose Unit at Butterfly	\$20.00 / Weekend
Turkey Run at Butterfly	\$20.00 / Weekend (2 Caboooses, 2 Platform Tents)
Cabin Unit.....	\$15.00 / Weekend
Platform Tents/Chalets	\$15.00 / Weekend
Day Use	\$10.00 for Entire Camp/ <u>Per Day</u> [for Day Camp only]
Tent Pitching.....	No Charge

ENTIRE CAMP WEEKEND:

Butterfly-\$145.00 / ChanYaTa-\$85.00 / Wassatoga-No charge / Torqua-\$115.00

ENTIRE CAMP SERVICE UNIT DAY USE:

Butterfly-\$70.00 / ChanYaTa-\$43.00 / Wassagtoga-No charge / Torqua-\$58.00

OTHER USAGE

Day Camp.....	\$50.00 / Week
Trainings & Meetings	No Charge (trainings include Leader Training, Leader's FUN)

If requesting more than two nights, or for other questions, contact Program/Training Registrar for fee.

A 50% fee deposit will be required with the camp application. The remaining 50% will be due three weeks prior to the reserved date. **If not received, camp reservation will be cancelled and camp privileges denied for 6 months.**

Troops/Service Units will be assessed fines if camp property and/or equipment are damaged during their stay. Fines will be based upon labor and parts required to repair or replacement costs. Notification of fines will be made in writing by the Director of Property.

How to Reserve a Site at a River Bluffs Council Property

1. Call the Program/Training Registrar to find out what dates are available. Have no more than 3 dates to be checked. Remember, council properties are reserved on a first come, first serve basis. NO reservation will be accepted over the phone and NO reservation will be complete until both the approved application and site usage fee deposit check are received by the Program/Training Registrar. An application may be obtained from either your Service Unit Manager, the council library, the Program/Training Registrar or downloaded from the council website. If there are multiple requests for a camp date, all applications will be drawn from a hat on the following day.
2. Complete your application in duplicate (one copy stays with the Service Unit Manager). Make sure you fill in all the appropriate information [site and unit desired, arrival/departure dates and times, alternate dates, and Leader's/Service Unit Manager's name, address, and phone (include a work phone if applicable.) All applications must be signed by your Service Unit Manager or a person designated by the SUM to approve applications.
3. Send your approved application plus your deposit fee check to the service center. If there is a problem with your application, you will receive a call from the Program/Training Registrar. If there are no problems with the application you will receive a site confirmation letter and equipment requisition sheet.
4. Individuals making the reservation will receive a confirmation, "Welcome to Camp" sheet, Troop/Service Unit Camp Report, and a check-out list. Troop/Service Unit Reports must be returned within 2 weeks after campout to the Program/Training Registrar.

CAMPING ONLY:

5. If camping, send your equipment requisition at least two weeks prior to your reserved date(s) directly to the Camp Ranger – the address is on the requisition form. Items listed on the equipment request will be provided by the Camp Ranger.
6. It is important that you have a correct arrival time on your application; this time determines when the Ranger will check you into camp. If your arrival time changes YOU MUST call the Ranger and notify them of the new time.
7. When time comes for you to leave camp, you need to check-out with the Ranger at a pre-determined time.

CANCELLATIONS:

Troops may cancel up to 3 weeks prior to the actual use date with full refund. Any cancellations made less than 3 weeks prior will result in loss of your deposit.

ADDITIONAL INFORMATION:

Troops can reserve a site up to nine months in advance. Troops may not reserve the same unit (lodge, troop house, bunkhouse, etc.) within 6 months of first reservation.

Service Units may only reserve a council-owned camp twice a year, however, these two events must be held at different camps. Service Units may reserve a site up to one year in advance.

An adult(s) who has current Troop Camp Training must accompany the troop/group along with an adult with First Aid and CPR certification.

CHECK YOUR VOLUNTEER RESOURCE GUIDE FOR MORE INFORMATION.